

22<sup>nd</sup> February 2021

**Year 8 Parents' Evening –Thursday 4<sup>th</sup> March**

Dear Parents and Carers,

I would like to invite you to attend the virtual Year 8 Parents' Evening on Thursday 4<sup>th</sup> March between 3.00pm and 7.00pm (with an hour break from 4.30pm to 5.30pm). This will take place on Teams.

You will need to book your slots via ePraise and then attend via Teams. We have used this system three times now and all minor issues have been solved, however please be aware that there will be up to 120 families meeting with 40 teachers over three hours. We may encounter issues and your patience is much appreciated.

The ePraise booking system will open from Wednesday 24<sup>th</sup> February at 5pm and close on Sunday 28<sup>th</sup> at 5pm, and this will allow you to book appointments with the subject teachers you wish to speak to. I would strongly suggest that you do not make an appointment with every teacher but choose the ones you want to speak to most.

There are only a limited number of slots available throughout the evening, so please book early to avoid disappointment. Also please be aware that the meetings need to be kept to a maximum of five minutes to ensure the evening runs smoothly. Every time you speak to a new teacher, you will have to unmute your microphone using the microphone icon at the bottom of your screen. You will also have to leave one meeting and then join the next by clicking on the next link in ePraise. This will take you to the next teacher's Teams lobby and the teacher will let you in when they are ready.

Please find attached instructions for booking and attending the meetings. If you have any issues in booking slots using ePraise or on the evening, Mrs Wallace-Dutton will be available to support. She can be contacted on [wallaj@applemore.hants.sch.uk](mailto:wallaj@applemore.hants.sch.uk).

We look forward to seeing you (virtually) on the evening.

Yours sincerely



**Mr Alan Chipping**  
Headteacher



**Headteacher: Mr A Chipping**

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