

19th January 2021

Year 11 Parents' Evening – Wednesday 27th and Thursday 28th January

Dear Parents and Carers,

I would like to invite you to attend the virtual Year 11 Parents' Evening on Wednesday 27th January between 3.00pm and 4.30pm or Thursday 28th January between 5.30pm and 7.00pm. This will take place on Teams.

We have spent some time considering how best to run this evening and drawn on advice from other local schools. We believe that booking your slots via ePraise and then attending via Teams is the best solution.

We have trialled the system and trained staff in using it and it should work, however please be aware that this will be the first full scale parents' evening for us with up to 120 families meeting with 40 teachers over three hours. We may encounter issues and your patience is much appreciated.

The ePraise booking system will open from Wednesday 20th November at 5pm, and this will allow you to book appointments with the subject teachers you wish to speak to. I would strongly suggest that, on this occasion, you do not make an appointment with every teacher but choose the ones you want to speak to most.

There are only a limited number of slots available throughout the evening, so please book early to avoid disappointment. Also please be aware that the meetings need to be kept to a maximum of five minutes to ensure the evening runs smoothly. Every time you speak to a new teacher, you will have to unmute your microphone using the microphone icon at the bottom of your screen. You will also have to leave one meeting and then join the next by clicking on the link in ePraise which will take you to their Teams lobby and the next teacher will let you into the meeting when they are ready.

Please find attached instructions for booking and attending the meetings. If you have any issues in booking slots using ePraise or on the evening, Mrs Wallace-Dutton will be available to support. She can be contacted on wallaj@applemore.hants.sch.uk.

We look forward to seeing you (virtually) on the evening.

Yours sincerely



Mr Alan Chipping
Headteacher



Headteacher: Mr A Chipping

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